

## **Job Title: Preschool Head Teacher**

### **A. Summary role definition**

- The primary purpose of this role is to lead all aspects of a preschool classroom.
- This role reports to the Preschool Director

### **B. Detail job responsibilities**

1. Plan and develop the daily curriculum for the classroom.
2. Direct all classroom activities and decisions.
3. Communicate with and direct an assistant teacher.
4. Communicate with parents and families.
5. Set the example for discipline in the classroom
6. Work as part of the preschool team with coworkers and the director.